- 1. Complete Pre-Pets orientation training. Including logging on to Rotary.org learning center and DacDb.
- 2. Review current Board and Committee list. Identify Board and Committee Members for your year.
- 3. Review current Bylaws, Strategic plan, and budget. Create a preliminary budget for your year.
- 4. Review and understand club fundraising activities. Start thinking about what you would like to continue doing, stop doing or start doing.
- 5. Secure Club approval, if possible, to purchase Club Officer pins, theme pins, and special recognition pins for your year. Also consider acquiring your Club speaker gifts from PETS vendors.
- 6. Review your club's website and social media channels. Be ready to discuss what you would like to keep and what you would like to change.
- 7. Review your current membership. Get to know the members and understand membership trends. Think about your membership goals.
- 8. Meet with your current foundation chair and review current foundation reports. Think about your Foundation goals.
- 9. Talk with your avenues of service chairs and understand all the projects your club does throughout the year. Think about the goals you would like to set for your year. Think about the things your Club does well and things you might want to change. You will have opportunities to share both at PETS. You will be an inspiration to some, and others will be of assistance to you.

10.BE READY TO HAVE FUN AND BUILD RELATIONSHIPS WITH YOUR FELLOW PE'S AND DISTRICT TEAM.